

# **Notice of Lease Termination - Letter from Tenant to Landlord**

## **NOTICE OF LEASE TERMINATION**

\_\_\_\_\_, 20\_\_\_\_

Dear \_\_\_\_\_:

I rent an apartment from you at \_\_\_\_\_  
\_\_\_\_\_. This letter is to notify you that I will not be renewing my lease. I  
will be ending my lease and moving out of my apartment on  
\_\_\_\_\_, 20\_\_\_\_\_.

After I move out, please mail my security deposit to:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The day I move, I would like to walk through the apartment with you when you  
do your move-out inspection. Please contact me so we can set a time and date to  
do the move-out inspection.

I will arrange for all of the utilities to be TURNED-OFF when I move out. If you  
would like me to transfer the accounts to your name, please tell the power  
company and let me know as soon as possible. If I do not hear from you about  
the utilities, I will have them turned-off.

Thank you for your cooperation.

Sincerely,

\_\_\_\_\_

*Please remember that this web site can only provide general information. It is not intended to give you legal advice tailored to your situation. If you have questions about whether this information applies to your situation, please contact an attorney.*

[Learn more about tenant rights and responsibilities here.](#)

Last updated on January 23, 2024.

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